

WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN APRIL 2017

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update	
<p>1. Community Facilities - ANDY BLACKWOOD</p> <p>Allotments, Cemeteries and Crematorium, Clubs, Community Centres, Parks and Open Spaces, Leisure Centres, Sports Grounds, Swimming Pool, Chalets, Play Areas, Local Plans and Infrastructure, Public Conveniences</p>						
1.	Greenhill Chalets future management and renovation David Brown	Andy Blackwood	Management Committee	Oct 2016 March 2017	NA	Awaiting a Business Case from the community association. Alternative options under consideration. MC have indicated their commitment
2.	Production of a Master Plan for the Marsh and its facilities Nick Thornley / Tony Hurley	Andy Blackwood	Management Committee	February 2017 July 2017	NA	Production of a Master Plan for the Marsh & its facilities Report to Policy Development Committee in April 2017. Brief holder to clarify this statement.
3.	Review of WC Estate David Brown	Jeff Cant	Management Committee	May 2017	NA	Scoping of this work is underway.

WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN APRIL 2017

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update	
<p>2. Community Safety - FRANCIS DRAKE</p> <p>CCTV, Community Safety, Crime and Disorder, Emergency Planning, Environmental Health, Licensing, Police and Crime Commissioner, Police and Crime Panel</p>						
4.	Pan-Dorset CCTV proposals Graham Duggan	Francis Drake	Report to Management Committee with business case March 2017	April 2018	Office of Police & Crime Commissioner / Dorset Police / DCC / WPBC	Jan 2017 – Consultant appointed to produce procurement specification
5.	Licensing issues and the enforcement of street trading activity and preventing drink-fuelled disorder Graham Duggan	Francis Drake	Management Committee Scrutiny Committee	March 2017 June 2017	NA	Street enforcement project starts Jan 2017. Consultation on new public space controls Spring 2017. Scrutiny Committee to review effectiveness of current alcohol licensing controls. Graham Duggan will be presenting a report to Scrutiny and Performance Committee in June 2017 to set out the current position.

WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN APRIL 2017

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update
---------------------------------	----------------------------	---	----------------------------------	-----------------------------	------------------------

3. Corporate Affairs and Continuous Improvement - KEVIN BROOKES

Democracy, Elections, Policy, Member Services, Risk Management Services, Legal Services, Public Relations and Publicity, Audit, Performance and Improvement, Personnel, Shared Services Project, Local Strategic Partnership, Weymouth & Portland Partnership, Relationships External to the Borough, Twinning, Relationship with Portland Town Council

6.	Steps required to establish Town Council Stuart Caundle	Kevin Brookes	Report adopting the terms of reference, followed by a report agreeing a proposal for consultation.	June 2017.	Agreed in budget 2017/18	Special full council agreed CGR terms of reference on 30/03/17. Awaiting DCLG minded too decision.
7.	Combined Authority Stephen Hill	Jeff Cant	Delegated to CEO/Leader	Update July 2017	NA	DCLG to consider Combined Authority proposals alongside LGR proposals
8.	Local Government Reorganisation Matt Prosser	Jeff Cant/ Kevin Brookes	Reports on next stages	SoS 'minded to' decision: imminent. Update report April/June 2017. Order December 2017	NA	A decision by the SoS expected by April/May 2017. An update report on next steps will follow in spring/early summer.
9.	Scrutiny review of performance measurement and reporting Jason Vaughan	Kevin Brookes	Scrutiny then to Management Committee in April	April 2017	NA	Chris Evans presented the Quarter 3 2016/17 Business Review report to the Joint Advisory Overview and Scrutiny Committee on 13 March 2017. The committee considered the format and content of the report and

WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN APRIL 2017

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update
					supported suggested changes to the graphs included in order to show data for the previous two years and to include commentary within the cover report to highlight key issues within the report. I have asked Chris Evans to discuss with MC in April

4. Economic Development - JAMES FARQUHARSON

Economic Regeneration, Employment Sites, Inward Investment, Market, Business Development and Promotion, Local Shopping Centres, Town Centre.

10.	Inward investment programme for Weymouth & Portland Martin Hamilton	James Farquharson / Jeff Cant	Management Committee	May 2017	TBC	Marketing event for Peninsula in May. W&P presence at event in London late 2017
11.	Western Dorset Growth Strategy detailed action plan for economic growth Martin Hamilton	James Farquharson	Management Committee Councillor briefing and feedback to DCC	May 2017 June 2017	DCC, WDDC, WPBC, LEP	Tactical plan for delivery of strategy being developed and will be presented to MC in May.

WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN APRIL 2017

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update	
12.	Liaison group with BID and WPCC to be set up Martin Hamilton	James Farquharson/ Jeff Cant	Management Committee	April/May 2017 Funding proposal to the March MC	TBC Joint funding with BID to be finalised	Ongoing discussions with regular meetings - currently focussing on recruitment of a Town Centre Manager for Weymouth. Agreement in principle to work collaboratively to be ratified at April BID Board Proposals for a Town Centre Manager finalised and job description prepared.

5. Environment and Sustainability - RAY NOWAK

Building Control, Cleansing, Coast Protection and Policy, Conservation, Development Control, Environmental Education and Initiatives, Forward Planning, Flooding, Local Development Plan, Recycling and Refuse Collection, Sea Defences, Sustainable Development, World Heritage

13.	Early review of Local Plan Hilary Jordan	Ray Nowak	Full Council Jan 2017	First consultation February 2017: final adoption late 2019/2020	NA	The Issues and Options consultation document for the Local Plan Review was agreed by the Committee in December 2016 and Full Council in January 2017. The 8-week public consultation is currently taking place, ending on 3 April.
-----	--	------------------	-----------------------	--	-----------	--

WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN APRIL 2017

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update	
14.					The next stage is to consider the responses and to develop a 'preferred options' document for further consultation. This will come back to Management Committee at the end of 2017 or early in 2018 to be agreed for consultation.	
	First Phase Flood Defences Martin Hamilton	Jeff Cant / Ray Nowak	Management Committee subject to LEP bid	Review position at the March MC in the light of the failed bid	Case to be submitted to the DCLG & DEFRA.	No funding from Growth Deal 3 Bids £11m. Reviewed the way forward at the March MC and agreed a case to be put directly to DCLG for economic funding and to DEFRA for flood defence support
15.	Listed Building and Conservation Area process and policy review Hilary Jordan	Ray Nowak	Refer to Scrutiny Committee	Awaiting Scrutiny Committee programme timetable	NA	The listed building requirements are perceived as seriously inhibiting town centre regeneration. Update report by Briefholder in March. A scrutiny working group has been set up and the

WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN APRIL 2017

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update
16.					scrutiny process is ongoing.
17.	Gypsy and Traveller DPD Stephen Hill	Ray Nowak	Dorset County Council	April 2017 Update	<p>NA</p> <p>Consultants are re-assessing the need in the light of changes to national policy. An updated needs assessment is expected in early 2017. All partner councils have agreed to take forward the DPD using in-house resources. Work will start on this once the updated needs assessment has been finalised.</p> <p>If the needs assessment has been done; what are the next steps?</p>

WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN APRIL 2017

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update
--------------------------	---------------------	--------------------------------------	---------------------------	------------------	-----------------

6. Finance and Assets - JEFF CANT

Budget Control, Corporate Property, Council Offices, Finance Consultation, Fees and Charges, Treasury Management, Procurement, Depot, Long Term Asset Management, Property Services, Collection of Local Taxes, Leasing, Regeneration

18.	Sale of North Quay David Brown	Jeff Cant	Management Committee decision to dispose of the site with a report back at a later date for information	June 2017	Capital receipt of c£4.5m expected on completion	Contracts exchanged and awaiting final completion. Change of use notification rejected - appeal in progress.
19.	Applying surplus revenue and capital balances to legacy projects and community support Jason Vaughan	Jeff Cant/Group Leaders	Management Committee	May 2017	Surplus revenue and capital balances	The Budget Working Group has coordinated the bids and the report is scheduled for the April Management Committee.
20.	Town Centre Regeneration Martin Hamilton	Jeff Cant	Management Committee	Overall project by 2019/20 Overall project timetable to May 2017 Management Committee	Consortium with possible Council participation	Five Zones identified. Proposals for Zone 1 Peninsula all year leisure development approved. £200,000 agreed for detailed proposal work starts 2017. Zone 2: Commercial Rd to the December Cttee for decision in principle. More detailed options to the June MC Zones 3 to 5: Timetable for proposals to March MC

WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN APRIL 2017

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update	
21.	Property Asset Management Plan David Brown	Jeff Cant	Detailed work programme to Management Committee	February 2017 To Asset Group March then MC April		Initial analysis produced phased reports on surplus property expected to be delivered from February 2017 MC onwards.

7. Housing - GILL TAYLOR

Affordable Housing, Homelessness, Housing Advice, Housing Benefit, Private Sector Leasing Scheme, Housing Assistance and Improvements through Grants, Loans, Advice and Enforcement

22.	Melcombe Regis Board Improving Melcombe Regis as a place to live and work Graham Duggan	Gill Taylor/ Francis Drake/ Jeff Cant		March 2017	Joint funding from the participating bodies	Board's Action Plan to be reported to MC in April 2017
23.	Accelerating Home Building strategy with the objective to increase number and pace of house building. Housing Strategy required bringing together Council and Housing Associations Stephen Hill	Gill Taylor / Jeff Cant / Ray Nowak	Report to Management Cttee	March 2017 Update May 2017 Strategy June 2017		Housing Finance Institute visiting W&P 18 th Jan 2017. A comprehensive strategy is being prepared which includes Housing Associations. A WPBC steering group has been formed, comprising Cllrs Cant, Nowak and Taylor. They are monitoring the delivery of an Accelerating Home Building Action Plan

WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN APRIL 2017

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update
--------------------------	---------------------	--------------------------------------	---------------------------	------------------	-----------------

8. Social Inclusion - CHRISTINE JAMES

Social Inclusion, Customer Contact Centre, Localism Project, Community Regeneration and Development, People with Special Needs and Exclusions, People element of Bereavement Service etc., Safeguarding/vulnerable adults, Health service, Public health, Health & Wellbeing Board, Voluntary Bodies and Groups

24.	Making W&P a Dementia Friendly Council Graham Duggan	Christine James	All Members	March 2017	NA	Member seminar to be arranged early in 2017 Finished, or amended timeline?
25.	Supporting local community and youth development engagement Jane Nicklen	Christine James	Management Committee	March 2017 April 2017	TBA	Leaders' Group will prioritise funding targets and a report to MC in April. Will describe how we access Community leaders and facilitate grant applications

WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN APRIL 2017

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update
---------------------------------	----------------------------	---	----------------------------------	-----------------------------	------------------------

9. Tourism and Culture (including Harbour) - JASON OSBORNE

Arts, Attractions, Beach, Beach Cleaning, Culture, Esplanade, Events and Festivals, Museums, Pavilion, Tourism Publicity, Tourism Development (moved from 4), Tourist Information Centre, Seafront Management

26.	Development of arts strategy for the council Tony Hurley	Jeff Cant	Report to MC December 2016	December 2016 March 2017 revised report to cover legacy art	Combination of Council and Arts body funding under review	December MC agreed to develop community art and public art proposals. Ongoing work for further consideration by MC.
27.	Business case for illuminations on the Esplanade Nick Thornley/David Brown	Jason Osborne	Report to Management December 2016	April 2017	Coastal Community Fund.	A report is in progress. Will be reported to next MC in April
28.	Harbour income generation Keith Howarth	Jason Osborne/ Ian Bruce	Management Committee	April 2017		Budget agreed without a deficit 2016/2017 and beyond. Opportunities for new income being progressed with external support.
29.	Seagull Management Graham Duggan	Jason Osborne	Management Committee	March 2017	TBA	Report to MC required.

WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN APRIL 2017

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update	
<p>10. Transport and Infrastructure - COLIN HUCKLE</p> <p>Highways and Traffic Management, Parking Policy and Enforcement incl. fees and charges, Public Transport, Taxis and Private Hire incl. fees and charges, Cycle Network, Footpaths and Rights of Way, Liaison with Utility Companies</p>						
30.	Install new car parking machines and destination signage. Trial in Park Street and Harbourside car parks July. Jack Creeber	Colin Huckle	Approved by Management Committee	July 2017	£300k was agreed by Management Committee to be taken from Reserves	Tender completed and awarded for 41 pay and display machines providing multiple payment channels which are likely to be installed shortly after Easter. Tenders out for maintenance work.
31.	Review signage within the Borough in consultation with DCC. David Brown/Nick Thornley/Graham Duggan/Trevor Hedge	Colin Huckle	Management Committee	April 2017	Coastal Community Fund?	See Town Centre consultation group Officer report expected
32.	Comprehensive review of all car parks to identify loss making sites and surplus assets Jack Creeber	Colin Huckle/Jeff Cant	Referred back to officers by Management Committee from October report	March 2017		This will be part of the charges review report. Review to include the DCC Park and Ride

WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN APRIL 2017

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update	
33.	New Traffic management programme for the Town Centre to include pedestrianisation proposals and events' road closures. Review to include the DCC Park and Ride. Martin Hamilton	Colin Huckle/Jeff Cant	Management Committee	March 2017		Includes review of DCC road closures for events. Early wins required such as pedestrianisation during peak hours. Firm proposal on this expected in March.